

NC Pre-K Committee Meeting Minutes

Oct 5, 2023

Committee Members Present: Annette Grier, Kristi Godfrey-Hurrell, Amber Pierce, Jennifer Griffith, Mike Blackwelder, LaToya Scott, Emily Nanney, Taralynn Sullivan

Committee Members Absent: Jared Keaton, Michael Jones, Janet Singerman, Mary-Margaret Kantor

Staff present: Teressa Beam, Desiree Chappell, Cher Holcomb, Cynthia Richardson, Robin Steele

Meeting was called to order by **Mike Blackwelder** at 10:33 am

Previous Meeting Minutes: Motion to approve made by **Cheryl**. The motion was seconded by **Emily**. 0 opposed. 0 abstained. **Motion approved.**

Site Selection:

Training for Site Selection provided by Jennifer Griffith

- **Reviewed Site Selection Process**
- **Reviewed Reasons for opening Site Selection**
- **Reviewed the different Roles and Responsibilities**
 - Contracting Agency Roles and Responsibilities
 - Local Committee Roles and Responsibilities
 - Subcommittee Roles and Responsibilities

- **Reviewed Application**
 - Applications are completed in real time - What is the status of the Center, Director, Teacher(s) at this time. What is going on at this point and time.
- **Reviewed Insurance Statements**
 - Discussed - Information Session should be held for anyone wanting to apply and Insurance statements should be reviewed at that time

- **Additional Points to Remember Shared by Jennifer Griffith -**
 - Wrap around care and transportation is not required by NC Pre-K but are awarded extra points if they have it
 - Plans for families with language barriers, challenging behaviors very important
 - how will they plan to transition families into PreK, what is plan to transport etc
 - What additional things are they planning to provide to their staff for NC Pre-K
 - how will they ensure that hours are spent planning etc
 - how will they plan to meet ratios

- Application Checklist and all documentation is signed by the site owner or not valid.
 - 4 and 5 star and temporary license facilities only
 - play areas
 - Subcommittee will use rubric when scoring the application (possible 92 pts)
 - 8 additional points left for the committee to use for items not included in the application/rubric.
 - Can use 1 pt, 5 pts, 0 additional points. Any combo of additional points or use none.
 - example: additional training, less violations, certifications
 - Full committee decides slot allocation
 - Just bc a site is approved doesn't guarantee slot allocation - Letter explains this
 - Slots should be in areas where need is greatest need
 - Can vote to do on site visits for applications - set of questions should be asked and the same should be asked at each site
- Link provided for the DCDEE website which contains all the information for NC Pre-K Site Selection shared in today's meeting
<https://ncchildcare.ncdhhs.gov/Home/DCDEE-Sections/North-Carolina-Pre-Kindergarten-NC-Pre-K>

NC Pre-K Standardized Site Selection Process & Materials ^

- [NC Pre-K Site Selection Process Training - Contracting Agency](#)
- [NC Pre-K Site Selection Process Training - Non-Conflicted Sub Committee](#)
- [NC Pre-K Site Selection Roles & Responsibilities](#)
- [NC Pre-K Site Selection Application](#)
- [NC Pre-K Site Selection FAQ](#)
- [NC Pre-K Site Selection Rubric](#)
- [NC Pre-K Site Selection Process Decision Tree](#)
- [NC Pre-K Conflict of Interest Statement](#)
- [Instructions for using the NCPre-K Rubric](#)

Questions:

Annette: Can a Meck Pre-K site apply to be a NC Pre-K site?

Answer: No. This would go against our agreement with them to work in collaboration with them and not have classrooms in the same site.

If a center was pre-approved before, do they need to reapply if the center did not get slots last time?

Answer: Committee decides if all sites, new sites only or if waiting sites need to reapply. The 2 previously approved sites now have Meck Pre-K classrooms.

Teresa recommends New Sites only for Site Selection.

Annette Grier Agrees to New Sites only for Site Selection per discussion.

LaToya Scott Agree to New Sites only for Site Selection per discussion.

Question (Latoya): Would CMS sites/classrooms be included?

Answer (JG): Would need to include all

Teresa: We do not have any additional licensed CMS sites that we can include this time.

A motion was made by **Emily** to Open Site Selection. **Annette** seconded. **0** opposed. **0** abstained. **Motion Approved.**

A motion was made by **LaToya** to open Site Selection to only New Sites vs All Sites. The motion was seconded by **Annette**. **0** opposed. **0** abstained. **Motion was approved.**

Site selection will open for New Sites only for the 2024-2025 School year.

A motion was made by **LaToya** for the Conflict of Interest Statement. The motion was seconded by **Emily**. **0** opposed. **0** abstained. **Motion was approved.**

Three (3) items were tabled due to no longer meeting Quorum. The following motions will be postponed to a meeting scheduled for 10.12.2023 at 10:45 am

- Sub-committee (3) members
- Timeline
- Application

Meeting adjourned